**Personally Operated Vehicle Unloading Information**

Shepard Exposition Services has the responsibility of receiving and handling all the exhibit materials and empty crates that come in via over the road carriers. It is Shepard’s responsibility to manage the docks and schedule vehicles for the smooth and efficient move-in and move-out of the exhibition. Shepard will not be responsible for any materials they do not handle.

The types of vehicles shown below are considered POVs and will be allowed to unload/load in the designated POV ramp area after checking in at the marshaling yard.

![POVs Allowed](image)

Passenger Automobile  Mini Van  SUV  Pick-up Truck  Full Size Van

The types of vehicles shown below are considered rental trucks and trailers and will not be allowed access to the dock spaces to unload/load. Vehicles like shown below will be allowed to unload/load in the designated POV parking lot after checking in at the marshaling yard.

![Trailer Restriction](image)

Trailers of any kind are NOT allowed in the dock area

![Car Restriction](image)

Trucks like the one illustrated to the right are NOT allowed in the dock area

Exhibitors may not operate or utilize any type of powered and mechanical equipment. See below for examples of equipment that can and cannot be used.

![Equipment Examples](image)

Boxes  Two Wheel or Four Wheel Hand Cart  NO Pallet Jacks