When cleaning, wear gloves and use EPA-registered disinfectants. Remove visible contamination if present and clean with appropriate cleaners indicated for use on varying surface types.

**CLEAN/DISINFECT FREQUENTLY-TOUCHED SURFACES MULTIPLE TIMES PER DAY:**

- [ ] Counter and desk/tabletops
- [ ] Hard-backed chairs and stools
- [ ] Doorknobs/all other handles
- [ ] Light switches
- [ ] Toilets
- [ ] Faucets
- [ ] Sinks
- [ ] Registers and time clock
- [ ] Break room
- [ ] Electronics

**CLEAN/DISINFECT EQUIPMENT AFTER EACH USE:**

- [ ] Rental equipment
- [ ] Bows
- [ ] Arrows
- [ ] Range quivers and targets

**CLEAN/DISINFECT NON-POROUS MERCHANDISE AND SHELVES TWICE PER DAY:**

- [ ] Merchandise on shelves
- [ ] Hanging merchandise

**CLEAN/DISINFECT SOFT (POROUS) SURFACES BI-MONTHLY:**

- [ ] Carpeted floors and rugs

**OTHER CONSIDERATIONS:**

- [ ] Increase ventilation in your facility
- [ ] Use high-efficiency air filters in your HVAC system
- [ ] Install physical barriers such as plexiglass to protect employees and customers

*These are just guidelines, not requirements. Businesses can clean as often as they can or feel comfortable with.*